



Safeguarding Policy Statement

At North Tuition, the safety of our students is paramount and we are committed to providing the highest standard of safeguarding.

This policy is designed to ensure the safest possible environment for our students and tutors to work in.

The purpose and scope of this policy

The purpose of this policy statement is:

- to protect children and young people who receive North Tuition's services from harm.
- to provide tutors, as well as children and young people and their families, with the overarching principles that guide our approach to safeguarding.

This policy applies to anyone working with or on behalf of North Tuition, who confirm they have read and understood it, before receiving or providing a North Tuition service.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation is available from nspcc.org.uk/learning.

We believe that:

- Children and young people should never experience abuse of any kind.
- We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

We recognise that:

- The welfare of children is paramount in all the work we do and in all the decisions we take. All children, regardless of age, disability, gender, race, religion or belief, sex or sexual orientation have an equal right to protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

We will seek to keep children and young people safe by:

- Valuing, listening to and respecting them.
- Appointing a designated safeguarding lead for children and young people.
- Adopting child protection and safeguarding best practice through our policies and procedures.

Examples of best practice include, but are not limited to:



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- Developing and implementing effective guidance around online safety and related procedures, which can be found at: <https://www.northtuition.co.uk/policies/>
- Providing effective support for tutors including, training and quality assurance measures so that all tutors know about and follow our policies, procedures and behaviour codes confidently and competently.
- Ensuring all tutors have an enhanced DBS certificate upon recruitment (valid within 2 years), with these being reviewed annually.
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance.
- Making sure that children, young people and their families know where to go for help if they have a concern.
- Referring families to the safeguarding policy and procedures prior to the first tutoring session, as part of North Tuition's booking documentation.
- Using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately.
- Using our procedures to manage any allegations against tutors appropriately.
- Ensuring that we have effective complaints and whistleblowing measures in place.
- Offering advice to ensure that sessions take place in a safe physical environment for our children, young people and tutors.
- Building a safeguarding culture where freelance tutors, children, young people and their families treat each other with respect and are comfortable about sharing concerns.

To support with safeguarding best practice, we ask that:

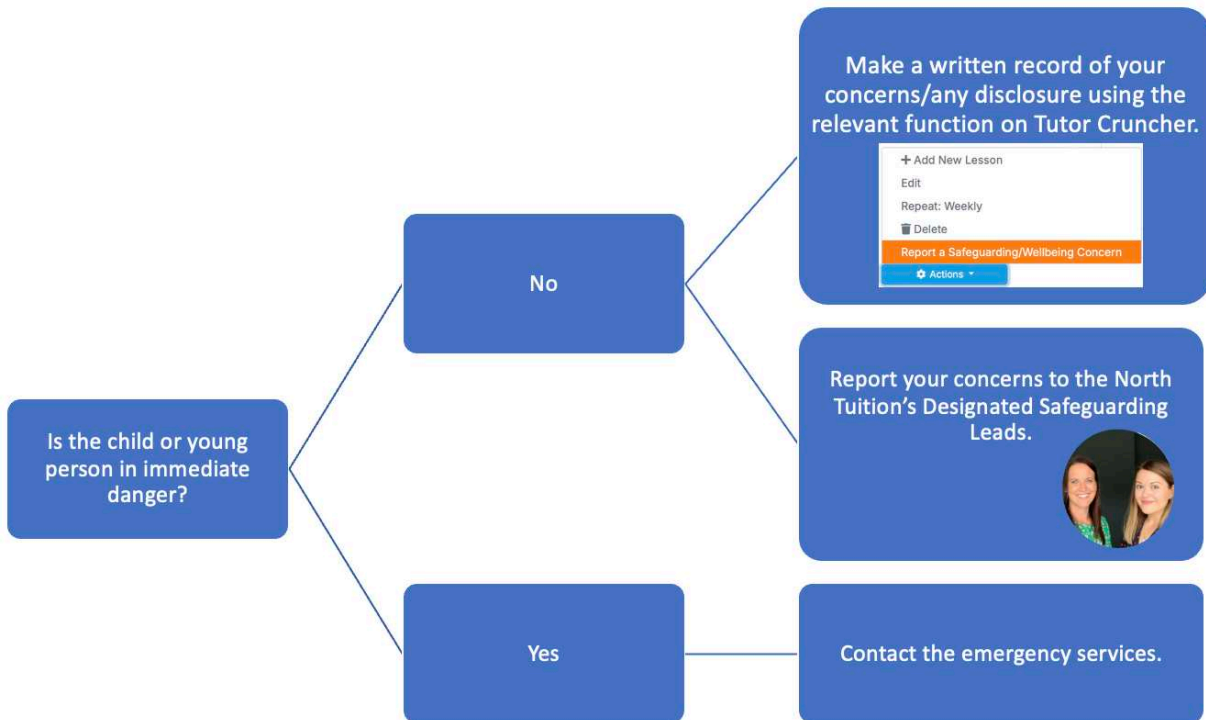
- The parent/guardian be responsible for the welfare of the pupil during the session.
- A parent or guardian be present within the family home throughout each session, whether it is online or face-to-face.
- The parent/guardian is responsible for the physical environment of the pupil during the session ensuring it is safe and appropriate.
- Families ensure all tutoring sessions take place in a public area of the house i.e. not a bedroom.

- Tutors are treated with respect and fairness, and not subject to abusive behaviour or language.

If you have any concerns surrounding the welfare of a child or young person working with North Tuition, please follow the steps in the flow chart below:



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Contact details

Nominated child protection leads

Name: Faye Pashby and Jessica Houseman

Email: info@northtution.co.uk

For further support, help can be found through:

NSPCC Helpline

0808 800 5000

Childline

0800 11 11 11

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 13/07/25

This policy will next be reviewed on: 13/07/26

Signed:

Faye Pashby

Jessica Houseman

Date: 13/7/25